



THE UNIVERSITY OF BURDWAN
Rajbati, Burdwan-713104, West Bengal
CONTROLLER OF EXAMINATIONS DEPARTMENT

Date : **01/10/2024**

To
The Principal/ TIC/ OIC
110 GUSHKARA MAHAVIDYALAYA

Subject : On Duty Leave Certificate

(Purpose : **Collection of Answer Scripts from AP Section, Rajbati, BU**)

Sir/ Madam.

I am to inform you that Prof./Dr. **Dhriti Dutta** (Faculty ID : **N110100016**), Subject : **Bengali** of your Institution has been engaged on/from **01/10/2024** for performing Examination related matter (**Collection of Answer Scripts from AP Section, Rajbati, BU**) at the University of Burdwan.

Therefore, by following the University rules Prof./Dr. **Dhriti Dutta** may please be allowed leave on duty on/from **01/10/2024** for the above mentioned purpose.

Always looking forward for your kind cooperation

Thanking you.

Yours faithfully,

Copy to :

Dhriti Dutta
ID No. : N110100016
Subject : Bengali
110 GUSHKARA MAHAVIDYALAYA

Anindya Zyoti Pal
Controller of Examinations